



TOWN OF CHARLTON

Human Resource Department

37 Main St

Charlton, MA 01507

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Town of Charl

Public Health Specialist – Part Time (19 hrs non-benefited)

The Public Health Specialist supports the Charlton Coalition for Public Health, a regional shared services arrangement serving the towns of Charlton, East Brookfield, Spencer, Sturbridge, Sutton, and Wales. The specialist conducts inspections and provides technical assistance related to Title 5 septic system regulations and environmental health standards, ensuring compliance with Massachusetts sanitary codes and promoting public health across coalition communities and reports directly to the Charlton Health Director. The specialist will focus primarily on Title 5 services. This position is a grant-funded position, with funding expected through at least June 30, 2027.

Qualifications and Certifications Required:

- Massachusetts Title 5 System Inspector
- Massachusetts Soil Evaluator
- Registered Sanitarian, or within 6 years of hire
- Specific inspectional certifications (eg. food & housing, pools, lead determinator) or within 1 year of hire

Preferred Experience:

- 3 years environmental health, wastewater systems, or inspectional services experience
- Strong communication and documentation skills
- Ability to work independently and manage field-based responsibilities
- Valid driver's license and reliable transportation
- Proficiency with electronic recordkeeping and data entry

Hiring Pay Rate: \$35,000 – \$45,0000 per year depending on qualifications, certifications and experience.

Internal/External Applicants: To apply for the position and to view a full job description, Please go to <https://www.townofcharlton.net/472/Employment-Opportunities>. The position will remain open until it is filled. *The Town of Charlton is an equal opportunity employer.*

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open positions
in the Town

