



# Northern Bristol County Public Health Alliance

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**Title:** Regional Inspector

**Location:** This position is based out of Berkley, MA. It provides services to the six municipalities that comprise the Northern Bristol County Public Health Alliance - Attleboro, Berkley, Dighton, North Attleboro, Rehoboth, and Taunton.

**Caveat:** This opportunity is grant-funded and is subject to appropriation under the Massachusetts Public Health Excellence Grant for Shared Services, Department of Public Health.

**Salary:** \$65,000 - \$75,000

## GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:

The Northern Bristol County Public Health Alliance (the Alliance) is currently looking for a Regional Inspector to protect the health and safety of the public from adverse environmental determinants through the enforcement of state and local public health laws and regulations as well as providing public health education.

This position is part of a Public Health Excellence Grant between the towns of Berkley, Dighton, North Attleboro, and Rehoboth, and the cities of Attleboro and Taunton. This is a grant-funded opportunity and is subject to the availability of funds. This position is administered by the Town of Berkley, however the work will take place across the six municipalities and the work location is expected to be a combination of remote and distributed across the municipalities.

In this field-based work, you will conduct environmental health inspections and evaluations to verify compliance with state and local regulations. The scope of work includes wastewater treatment, food quality and safety, recreational and institutional facility inspections, consumer health, and occupational health and safety. Following your investigation, you'll consult with facility owners/managers to present and discuss findings and determine the appropriate plan of action for abating violations that were cited during the inspection. Since most of the work calls for you to be in the field, you will often work under adverse environmental conditions, including weather, dirt, grease, smoke, fumes, and/or irritating chemicals and around heavy machinery and its moving parts.

The preferred candidate will display a working knowledge of modern environmental health practices, techniques, and programs, along with related state laws, ordinances, rules, and regulations or the ability to quickly learn them. Effective written, verbal, and critical thinking skills must also be evidenced in your day-to-day activities, and you must demonstrate self-motivation and the ability to work autonomously with minimum supervision. You must possess a valid MA state driver's license and a working vehicle.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is similar or related. This position offers extensive formal and on-the-job training.

- Serves as an Agent for the participating municipalities for compliance with Title 5 of the MA State Environmental Code.
- Enforces additional state and local public health laws, rules, and regulations as needed, including but not limited to food service establishments, tanning, swimming pools, tobacco retailers, body arts establishments, bodywork establishments, marijuana retailers, housing, nuisances (air, odor, trash, noise, etc.), bathing beaches, recreational camps for children, lodging houses, group homes, lead paint, keepers of animals, and private drinking water wells.
- Educates community members regarding sanitary procedures and techniques. Promotes community interest and cooperation in environmental sanitation.
- Responds to emergency call-outs at all hours, as needed.

- Prepares documents in support of public health hearings and department enforcement actions, as well as presentations of public health rationale for enforcement in court.
- May be assigned to relevant task forces/working groups to provide the Alliance perspective on various topics of interest to the Alliance municipalities (e.g., hoarding, food equity, mobile food events, outside events planning, etc).
- Works very closely with other municipal departments across the Alliance, including police, fire, and public works departments
- Attends Board of Health meetings for Alliance municipalities as necessary.
- Attends necessary and/or approved trainings to maintain certification and/or increase knowledge of relevant industry practices and recommendations of the Massachusetts Blueprint for Public Health Excellence.
- Demonstrates a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias

#### KNOWLEDGE, SKILLS AND ABILITIES

The ideal candidate will possess a combination of the knowledge, skills, and abilities listed below. We understand that there are many paths to acquiring experience. Therefore, we welcome candidates from diverse and nontraditional backgrounds, including those who have demonstrated transferable skills to carry out the major duties outlined in this job description.

- Knowledge of state environmental code, food service regulations, and all other laws, rules, and regulations pertaining to public health and sanitation
- Experience with Title 5, private water supplies, and environmental public health principles.
- Understanding of the principles of public health practice.
- Knowledge of food sanitation
- Basic understanding of microbiology, as required for performing inspections and reading reports.
- Ability to effectively handle problems in the field and during emergencies.
- Ability to communicate effectively with others, both orally and in writing.
- Must have a customer service mindset, and understanding of conflict de-escalation strategies.
- Ability to use computer-based permitting and inspection software, as required.
- Has an active driver's license
- Has basic knowledge of computer skills, specifically with Microsoft Office
- Bilingual or multilingual (Spanish, Portuguese, Arabic, Cambodian, or Vietnamese) a plus.

#### EDUCATIONAL REQUIREMENTS AND CERTIFICATIONS:

Associate's or Bachelor's Degree in public or environmental health science, or a related field, preferred; or an equivalent combination of education and experience. Food serve safe, LPHIT food and housing class completion highly preferred.

Current certification or eligible to become certified as a:

- Registered Sanitarian preferred. Required within 6 years of employment.
- Soil Evaluator certification preferred
- MA Title 5 Septic System inspector certification preferred
- Housing inspection training within one year of hire
- Certified pool operator/Certified pool inspector within one year of hire
- Food inspection certifications - ServSafe, MassPHIT
- Completion of the Foundations for Local Public Health Practice required within 18 months.

Please note: This posting is not meant to be an all-inclusive list. It presents highlights of the position's scope and function and the candidates' requirements.

*We are made up of people with different strengths, experiences and backgrounds. Diversity not only includes race and gender identity, but also age, disability status, veteran status, sexual orientation,*

*religion and many other parts of one's identity. These varied points of view are key to our success, and inclusion is everyone's responsibility.*

Interested individuals should send a completed resume and cover letter to [careers@bmestrategies.com](mailto:careers@bmestrategies.com) with the subject line NBCPHA - Inspector Job Posting.