

Shared Services Community Health Specialist

Description

If you enjoy a dynamic work environment that combines both office and fieldwork, this position could be a great fit for you. Our client is looking for a Shared Services Community Health Specialist to serve as an expert on environmental public health for the SCPHC communities. This position is a combination of a typical office setting and working within the community, sometimes requiring you to work outside normal business hours. Travel to off-site locations may include anywhere inside the SCPHC service area including the Towns of Marion, Rochester, Freetown, Lakeville, and Westport Health Departments.

Responsibilities

- Perform environmental inspections and provide guidance in relation to public health and safety regulations in member communities.
- Provide training and support to member communities and their staff in updating their respective environmental public health programs.
- Develop policy and procedures for environmental health programs.
- Provide regular reports to the SCPHC Board with oversight by the Town of Westport Director of Public Health.
- Enforce state and local public health laws and regulations including food safety, tobacco control and prevention, and mosquito control.
- Perform administrative support duties as needed.
- Investigate health-related complaints and work towards compliance with state and local health codes.
- Develop and maintain relations with key community stakeholders and organizations.
- Reviews plans for Disposal Works Construction Permits, building permits, food establishments, swimming pools, etc. in compliance with state and local health codes.
- Work with Health Department staff (Directors, Agents, and Nurses) to implement individual and community assessments.

Qualifications

- Bachelor's Degree in public health, health administration, social work or related field
- Master's Degree (Preferred)
- 3-5 years of experience
- Community Health Worker Certification (Preferred)
- Soil Evaluators License & System Inspector License preferred (required within 18 months of hire)
- Valid Massachusetts driver's license
- Knowledge of federal and state laws, rules and regulations pertaining to public health and environmental health, and current inspection techniques as well as enforcement practices.
- Literacy in computer software including Microsoft Office; GIS software skills is a plus.

Hours

- Full-Time (40 hours a week)

Pay

- \$33.00-\$36.00 per hour

Benefits

- Full benefits including mileage reimbursement for work-related driving (not to and from home)

This position is grant funded