



Northern Bristol County Public Health Alliance

Regional Public Health Specialist Job Posting

Title: Public Health Specialist

Location: This position is based out of Berkley, MA. It provides services to the six municipalities that comprise the Northern Bristol County Public Health Alliance - Attleboro, Berkley, Dighton, North Attleboro, Rehoboth, and Taunton.

Caveat: This position is grant-funded and is subject to appropriation under the Massachusetts Public Health Excellence Grant for Shared Services, Department of Public Health

Salary: \$65,000 - \$75,000

GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:

The Northern Bristol County Public Health Alliance (the Alliance) is currently looking for a Regional Public Health Specialist who will assist in case investigations in data areas for citizens and provide community support that protects the health and safety of the public.

This position is part of a Public Health Excellence Grant between the Cities of Attleboro and Taunton and the towns of Dighton, North Attleboro, and Rehoboth. This is a grant-funded opportunity and is subject to the availability of funds. This position is administered by the Town of Berkley, however, the work will take place across the six municipalities and the work location is expected to be a combination of remote and in person distributed across the municipalities.

Summary:

The Northern Bristol County Public Health Alliance (NBCPHA) is a regional resource created to enhance the public health offerings of its member communities and deliver efficient, effective, and equitable public health services to its 164,000 residents.

Definition:

The regional public health specialist will assist in the orientation, development, and implementation of data reporting systems for disease surveillance, reporting, and preventative health programs. The regional public health specialist will help assist in building environmental health services and education for citizens and protecting the health and safety of the public from adverse environmental determinants. The regional public health specialist will work on evaluating health inspections while making recommendations for action in programs requiring departmental approval, license, or permit. Self-motivation and the ability to work autonomously are required.

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Employer: The Town of Berkley

ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is similar or related. This position offers extensive formal and on-the-job training.

- Establishes regional support groups and task forces, specifically around compulsive acquiring and hoarding.
- Identifies the need for additional regional groups and works across the municipalities to establish them.
- Builds relationships and drives collaboration with community organizations, strategic partners, and other stakeholders throughout the NBCPHA shared service arrangement.
- Develops a regional resource guide. Maintains resource guides and makes materials available and accessible to appropriate agencies, departments, and the General Public
- Coordinates and provides resources to individuals and families impacted by community health issues and services such as, but not limited to, healthy aging, substance use, mental health illness, compulsive acquiring, hoarding, affordable housing, and food insecurity.
- Provides case management assistance and referrals for community residents, as needed.
- needed.
- Executes periodic assessments of the health needs of all seven (6) municipalities and/or interprets existing data to effectively target education programs and community intervention services. Creates and presents educational sessions and collects, analyzes, and reports data to internal and external stakeholders.
- Designs, organizes, and leads community educational events and trainings on public health topics including, but not limited to, harm reduction, substance use prevention, and community health literacy.
- Collaborates with NBCPHA regional staff and individual community employees as needed for health education and prevention programs.

Demonstrates a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias

KNOWLEDGE, SKILLS AND ABILITIES

The ideal candidate will possess a combination of the knowledge, skills, and abilities listed below. We understand that there are many paths to acquiring experience. Therefore, we welcome candidates from diverse and nontraditional backgrounds, including those who have demonstrated transferable skills to carry out the major duties outlined in this job description.

- Understanding of the principles of public health practice.
- Knowledge and experience in conducting epidemiological investigations
- Ability to communicate effectively with others, both orally and in writing.
- Must have a customer service mindset, and understanding of conflict de-escalation strategies.
- Has an active driver's license
- Has basic knowledge of computer skills, specifically with Microsoft Office

Bilingual or multilingual (Spanish, Portuguese, Arabic, Cambodian, or Vietnamese) a plus.

EDUCATIONAL REQUIREMENTS AND CERTIFICATIONS:

Bachelor's Degree in public or environmental health science, or a related field, Master's degree preferred; or an equivalent combination of education and experience.

Please note: This posting is not meant to be an all-inclusive list. It presents highlights of the position's scope and function and the candidates' requirements.

We are made up of people with different strengths, experiences and backgrounds. Diversity not only includes race and gender identity, but also age, disability status, veteran status, sexual orientation,

religion and many other parts of one's identity. These varied points of view are key to our success, and inclusion is everyone's responsibility.

Interested individuals should send a completed resume and cover letter to careers@bmestrategies.com with the subject line NBCPHA - Public Health Specialist Job Posting.