



Emily Russo
Director of Human Resources

City of Easthampton

Human Resources Department

City Municipal Building

50 Payson Avenue

Easthampton, MA 01027

Tel: 413-529-1466 Fax: 413-529-1488

NOTICE OF POSITION VACANCY:

PART-TIME PUBLIC HEALTH INSPECTOR

Job Type: Part-Time, Permanent, 24 Hours Per Week

Pay Rate: \$24.21 – \$28.91 Per Hour

Posted Date: January 29, 2025

Closing Date: Open Until Filled

JOB DESCRIPTION

The Health Inspector is responsible for routine inspections and investigations of complaints of unsanitary conditions, practices, and nuisances affecting the public's health in accordance with local, state, and federal law. This includes the interpretation, implementation, and enforcement of the Code of Massachusetts Regulations, Board of Health Regulations, Mass. General Laws, and City Bylaws pertaining to all aspects of Public Health.

ESSENTIAL FUNCTIONS

- Conduct routine, complaint, and temporary inspections of food service establishments to assure compliance with Federal, State, and local codes and regulations.
- Review and analyze monthly bacteriologic testing of certain frozen dessert products.
- Investigates violations and enforces provisions of Chapter II of the State Sanitary Code, Minimum Standards of Fitness for Human Habitation.
- Inspect and re-inspect dwelling units. Prepare findings and issue correction orders.
- Prepare documents to issue condemnation orders. Responsible for placarding dwelling unit as "condemned" and ensuring occupants are removed from unit in a timely manner.
- May be called in after normal business hours to respond to emergency situations such as fires, significant damage to dwellings/food establishments, etc.
- Perform lead paint determinations in conformity with standard procedures.
- Investigate nuisances, filth, and causes of sickness to abate violations and correct unsanitary conditions.
- Conduct inspections of public swimming pools and spas, recreational camps for children, and tanning salons for compliance with State Sanitary Code requirements.
- Conducts inspections of body art establishments to determine Board of Health regulation compliance.
- Perform inspections to eliminate vermin and rodents and determine asbestos violations, hazardous spills, obnoxious odors, etc.
- Investigate violations of the prohibiting smoking and take necessary enforcement action.
- Enforcement of local tobacco regulations with respect to youth access.
- Perform inspection of private sewage disposal systems, witness percolation tests, and review on-site sewage disposal system plans to assure compliance with Title V regulations.
- Prepare records of inspections. Schedule inspections and maintain accurate and detailed records of enforcement actions and monitor timelines for compliance.
- File complaints with courts for enforcement action and appear in court as necessary.
- Perform all other related work as required.

SUPERVISION

Works under the policy direction of the Board of Health and the supervision and guidance of the Health Agent and Director of Public Health within the Easthampton Health Department.

EDUCATION AND EXPERIENCE

Associate degree in public health, environmental sanitation, or a related field with one year experience as a sanitary inspector, code enforcement inspector, sanitarian, or any equivalent combination of education, training, and experience.

Special Requirements and Certifications Required:

Valid Massachusetts Class D or higher

RS Within 6 Years of Hire

Foundations In Public Health Within 18 Months of Hire

Ability to Obtain:

- Massachusetts Certified Lead Paint Determinator License
- Certified Food Protection Manager
- Certified Pool Operator
- Massachusetts Licensed Soil Evaluator
- Massachusetts Licensed System Inspector

TO APPLY

Applicants who wish to be considered may submit their resume and application to the Human Resources Department, Municipal Building, 50 Payson Ave, Easthampton, MA 01027, or email them to personnel@easthamptonma.gov on or before the closing date.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER