



TOWN OF BURLINGTON
Human Resources Department

Joanne M. Faust, SPHR, Human Resources Director

Cheralyn Rosati, Human Resources Coordinator

**Notice of Job Vacancy – Board of Health
Public Health Nurse**

Reporting to the Director of Public Health for the Town of Burlington, the Public Health Nurse is responsible for carrying out public health nursing functions for the Tri-Ton Coalition, an inter-municipal shared services program serving the Towns of Burlington, Lexington, and Wilmington. Essential functions include, but are limited to:

- Creating, promoting, and implementing public health educational programs;
- Conducting trainings such as Stop the Bleed, Narcan Training, etc.;
- Assisting at vaccination clinics and administering immunizations;
- Conducting communicable disease investigations using the MA Virtual Epidemiological Network (MAVEN);
- Working with municipalities on specific programs formed in response to the Opioid Recovery and Remediation Fund (ORRF);
- Providing case management as needed;
- Other duties which relate to public health nursing.

Minimum qualifications include a Bachelor's Degree in Nursing or ability to obtain, current licensure by the Commonwealth of Massachusetts as a Registered Nurse, current certification in CPR, a valid driver's license, and a minimum of one year of relevant experience. Experience in program planning, community nursing, and health education, along with knowledge of public health laws is desirable. Bilingual abilities are a plus.

This is a part time, grant funded position expected to run through June, 2026 with potential to expand beyond that. Starting salary is \$45.00 per hour with a maximum of 19 hours per week.

Apply at <https://burlington.catsone.com/careers> (preferred). Alternatively, applications may be obtained at Town Hall or at www.burlington.org and directed to:

Joanne Faust, Human Resources Director
Town of Burlington
29 Center Street
Burlington, MA 01803

Position will remain open until filled.

Please note: MA General Laws mandate that any individual having direct contact at any time with either children or senior citizens be subject to CORI screening by the Criminal History Systems Board. Any conditional offer of employment is contingent upon acceptable CORI results.

