

TOWN OF MILLIS

HUMAN RESOURCES

Veterans Memorial Building 900 Main Street • Millis, MA 02054 Phone: 508-376-7041 townadministratorsoffice@millisma.gov Karen Bouret DeMarzo Assistant Town Administrator/ Human Resources Manager karen.bouret.demarzo@millisma.go

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NOTICE OF VACANCY Interim Director of Public Health

The Town of Millis is seeking candidates for the position of Interim Director of Public Health reporting to a three-member Board. This is a part-time temporary position, up to 15 hours per week.

Qualified candidates should possess a bachelor's degree in public health or environmental science and 3-5 years of related experience. Registered sanitarian and soil evaluator. Knowledge of Title V, valid driver's license, knowledge of public health laws and programs required. Duties include review of septic system plans, sanitation inspections, enforcement of rules and regulations, investigation of illnesses, and disease prevention.

\$45.45/hour

Applications are available at https://www.millisma.gov/home/pages/employment-volunteer-opportunities. Completed application and resume should be emailed to townadministratorsoffice@millisma.gov or dropped off in person at the Town Administrator's Office/Room 220, 900 Main Street, Millis, MA 02054.

This position will remain open until filled.