



## CITY OF WATERTOWN

Administration Building  
149 Main Street  
Watertown, MA 02472  
Phone: 617-972-6465  
Fax: 617-972-6404  
[www.watertown-ma.gov](http://www.watertown-ma.gov)

**Colleen Doyle**  
**Human Resources Director**

May 7, 2024  
Internal Posting: April 26, 2024  
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### VACANCY ANNOUNCEMENT

#### **Health Officer**

#### **Health Department**

The City of Watertown's Health Department seeks to add a talented professional who is passionate about public health protection to its team as a Health Officer. Working under the day-to-day direction of the Chief Environmental Health Officer (CEHO) and, in accordance with State Sanitary Codes and local regulations, the Health Officer is responsible for performing a variety of inspections and enforcing public health laws and regulations. Responsibilities include: sanitary inspections of food establishments, pools, housing, and general nuisance complaints; educating permit holders and the general public on relevant public health matters; ensuring compliance with state and local standards and public health regulations; investigating complaints involving rodents and other nuisance conditions; preparing letters, enforcement documents and educational materials; and other duties and tasks as may be assigned by the CEHO or Health Director.

#### **Qualifications**

Bachelor's degree in public health, environmental health, or a related field; one year of related experience in public health or environmental health; or an equivalent combination of education and experience.

Preferred certifications include Certified Food Protection Manager, Certified Pool Operator, MaPHIT Housing Certified, ICS 100-200, and NIMS 700-800. Proficient computer skills and a valid Massachusetts motor vehicle license, with good driving history, are also critical.

**Starting Salary Range:** \$66,154 - \$74,501 annually with excellent benefits package, three weeks' vacation, paid holiday and sick time, retirement and deferred compensation, education/training opportunities, and more.

**To Apply:** The City of Watertown application form is required and is available at [www.watertown-ma.gov](http://www.watertown-ma.gov) under Employment Opportunities. An application form, along with a cover letter and resume, can be submitted to: [recruiting@watertown-ma.gov](mailto:recruiting@watertown-ma.gov)

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**