

Town of Dudley – Public Health Agent

The Town of Dudley is seeking a highly motivated and qualified individual for the full-time position of Public Health Agent. This exempt position serves as the Health Enforcement Officer under the supervision of the Board of Health and Town Administrator.

The successful candidate will be responsible for inspections, enforcement and assuring compliance with State and local health and environmental codes and regulations. Duties will include periodic inspection of housing, beaches, camps, campgrounds, and food establishments. In addition, the successful candidate will be required to respond to complaints relating to the above type of establishments as well as public nuisance complaints in a timely manner.

Qualifications and experience: Bachelor's degree in public health, or related field preferred; three years' experience in a field offering exposure to environmental/ sanitary health mandates; or any equivalent combination of education and experience.

Must hold or be willing to achieve certification as a food handler, title 5 inspector, pool operator, animal inspector, soil evaluator, lead determinator and/ or other specialized training as the Town Administrator deems necessary.

Successful candidate must be able to work independently; should be highly organized with excellent writing and communication skills; and be familiar with basic office software (word, excel, power point, etc); must also possess a valid motor vehicle operator's license. A CORI background check and pre-employment physical is required.

A full job description for the position of Health Agent is available for download at dudleyma.gov/human-resources by selecting the "Employment Opportunities" link.

This position is considered of an emergency nature and may be required to work under emergency circumstances outside of core hours.

Interested persons should forward an **Employment Application, resume and cover letter** to the Assistant Town Administrator, Michelle Jervis at townadmin2@dudleyma.gov. **This position will be open until filled.**

The Town of Dudley is an Equal Opportunity Employer and values diversity at all levels of the workforce. EOE

Job Type: Full-time

Salary: \$73,143.00 - \$76,984.00 per year – full benefits