



**Town of Hingham  
Job Posting**

<b>Title:</b> Social Worker/Opioid Program Coordinator	<b>Grade:</b> 6
<b>Department:</b> Health	<b>Salary:</b> \$58,958
<b>Status:</b> Full-Time, non-exempt, benefited	<b>Location:</b> Town Hall

**Duties:** This position provides administrative, technical and professional work coordinating case management for mental health and Opioid Use Disorder (OUD) health services in the community. Work includes meeting with residents and employees, providing connections to resources, meeting social, health, and OUD needs, and coordinating Hingham's OUD programming.

**Requirements:** A candidate for this position should have a Bachelor's Degree in Social Work or related degree. Four to six years of demonstrable experience working with client populations in a social service setting. Massachusetts license as a Licensed Alcohol and Drug Counselor (LADC) and/or certification as a LSW Preferred. The Town may consider equivalent education and experience in determining whether a candidate has met the requisite qualifications.

**Special Requirements:** A candidate for this position must have a valid Massachusetts driver's license and complete a CORI check. This position is a Mandated Reporter per MGL chapter 119, section 21.

**Knowledge, Skills and Abilities:** A candidate for this position should have knowledge, skills and abilities in the following:

**Knowledge of:** State, local and private resources including OUD programs, services and alternative or peer recovery programs; OUD screening tools, harm reduction techniques and behavioral health populations Mental Health disorders, classification, counseling practices, terminology, evaluations, health laws, and regulations which support the administration of service programs.

**Skills in:** Organization and communication; Customer service; Planning and coordination; Record keeping Computer programs and applications (Microsoft Outlook, Word, Excel, PowerPoint, My Junna).

**Ability to:** Listen, observe, and interact in a positive and effective manner with people of all ages socioeconomic backgrounds, particularly those with behavioral health and hoarding disorders; Communicate in a clear and concise manner without being judgmental or condescending; Manage and prioritize numerous tasks and caseloads effectively; Work independently with minimal direction and as a team; Work and communicate professionally and respectfully with co-workers, staff and the public; Build trust and maintain confidentiality of clients while using discretion in handling information; Perform functions with a high attention to detail and degree of accuracy.

Interested candidates should email a letter of interest and resume to [sarnis@hingham-ma.gov](mailto:sarnis@hingham-ma.gov) **When emailing your letter and resume, please provide it in PDF or MS Word DOCX (not DOC) format.**

**Deadline:** 8/25/2023

**Date of Posting:** 8/11/2023

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