

# CITY OF MARLBOROUGH

Marlborough, MA 01752

## BOARD OF HEALTH ASSISTANT SANITARIAN

<b>Posting Number:</b>	AA#23-21	<b>Date Posted:</b>	July 12, 2023
<b>Weekly Hours:</b>	35 Hours/Week	<b>FLSA:</b>	Non-Exempt
<b>Hiring Rate:</b>	\$29.58/hr.	<b>Bargaining Unit:</b>	MMEA Union
<b>Step Rate:</b>	\$29.58 – \$33.280/hr.	<b>Location:</b>	Various Locations

The Marlborough Board of Health currently has an opening for the position of Assistant Sanitarian. This position will report directly to the Director of Public Health and is responsible for enforcing State and Local regulations that protect, promote and improve the health, safety and well-being of the general public and the environment.

### **Duties and Responsibilities:**

- Conducts sanitary code inspections, including food establishments, public and semi-public swimming pools, housing, tanning beds/salons, body art establishments, septic system installations, tobacco retailers, and other establishments.
- Investigates public health nuisance complaints.
- Enforces state and local health laws and regulations.
- Conducts housing inspections in response to complaints, prepares orders to property owners to seek corrections, and prepares correspondences seeking enforcement of violations.
- Coordinates compliance efforts with Board of Health orders, takes legal action when necessary, and prepares and presents documents for administrative and public hearings.
- Develops educational material for environmental health and emergency preparedness presentations.
- Assists with the development and implementation of environmental and public health programs.
- Works in a confidential capacity. Operates independently. Uses independent judgment and discretion to make decisions affecting the department and staff as it relates to unit operations/services and City of Marlborough's policy.

### **Minimum Qualifications:**

Bachelor's degree in Public Health, Environmental Health, or a related field, with at least one (1) year of experience in public health, environmental health or emergency preparedness or any equivalent combination of education and experience. Registered as a Sanitarian or an Environmental Health Specialist preferred. Certified Pool Operator, Licensed Soil Evaluator and Licensed lead Determinator preferred or able to obtain within the first 12 months of employment. Driver's License Required.

To see the full job description: [Assistant Sanitarian](#)

**Please forward cover letter and resume to:**  
hrjobs@marlborough-ma.gov

**Open until filled.**